



**Virginia Dare Soil and Water Conservation District
Regular Board Meeting Minutes (Draft)
Thursday, July 22, 2026, 8:00 AM**

Opening

Chair Vickie Greene called the regular meeting of the Virginia Dare Soil and Water Conservation District to order at 8:00 AM.

Present

- Chair Vickie Greene
- Vice Chair Leslie Jones
- Director Bill Fleming
- Director Roy Flanagan
- Director Lawrence Mason
- District Manager Kathleen Sullivan
- Conservation Specialist Cory Hoar
- VCAP/VBCAP Coordinator Emily Johnstone Brown
- NRCS Soil Conservationist Kristina Clifton
- FSA CED Rosetta Brice

Absent: Frank Drumm

1. Approval of Minutes

Bill Fleming moved to approve the minutes.

Leslie Jones seconded the motion.

Motion carried unanimously.

2. Approval of Treasurer's Report

Kathleen read the Treasurer's Report:

- **Operations Checking Balance:** \$1,458,212.67
- **Cost-Share Checking Balance:** \$586,098.84
- **Total Available:** \$2,044,311.51

Bill Fleming moved to approve the Treasurer's Report.

Leslie Jones seconded the motion.

Motion carried unanimously.

3. Cost-Share Program (VACS): No report.

4. VCAP/VBCAP Report: Emily provided an update on VCAP.

Emily submitted the following VBCAP application number, **VB22-26-005**, during February 2026 minutes. The correct contract number is **VB22-26-005**. Emily would like the Board to approve the corrected application number of **VB22-26-005**.

Lawrence Mason moved to approve the correction.

Bill Fleming seconded the motion.

Motion carried unanimously.

5. 2027 Annual Plan of Work: Kathleen reviewed the FY 27 Annual Plan of Work

6. District Reserves: The District does not have any District Reserves.

7. August Meeting: The District will not meet in August to allow the employees to attend training.

Roy Flanagan moved to approve the correction.

Lawrence Mason seconded the motion.

Motion carried unanimously.

SWCD Staff Reports: Emily reviewed her report.

Cory reviewed his report. He is finalizing PY 26 Cost-Share for VACS and WFA. Cory reviewed details of Oil Recycling. Cory would like to use the program Textedly subscription to notify Producers of details for cost-share. Kathleen said the program would benefit most District Programs.

Kathleen reviewed her report. Kathleen thanked the District Directors and Staff for their prayers and well wished during her surgery and recovery.

Kathleen reviewed the upcoming Annual Farm Days.

DCR Reports: Kathleen reviewed the CDC Report.

NRCS Report: Kristina Reviewed the USDA/NRCS Report.

FSA Report: Rosetta Brice reviewed her programs. Rosetta will transition to a new position in Washington DC.

VCE Report: Reviewed with updates and upcoming meetings.

Adjournment: 9:35 am.

Minutes submitted by:

Kathleen N. Sullivan, District Manager

Approved by:

Vickie Greene, Chair