



**Virginia Dare Soil and Water Conservation District
Regular Board Meeting Minutes (Draft)
Thursday, June 25, 2026, 8:00 AM**

Opening

Chair Vickie Greene called the regular meeting of the Virginia Dare Soil and Water Conservation District to order at 8:00 AM.

Present

- Chair Vickie Greene
- Director Bill Fleming
- Director Frank Drumm
- Director Roy Flanagan
- Conservation Specialist Cory Hoar
- NRCS Soil Conservationist Kristina Clifton
- Extension Agent Nathan Sedghi
- Barbara Gavin

Absent: Director Jones, Director Lawrence Mason, District Manager Sullivan (FMLA), and VCAP/VBCAP Coordinator Emily Johnstone Brown.

1. Approval of Minutes

Frank Drumm moved to approve the minutes.

Bill Fleming seconded the motion.

Motion carried unanimously.

2. Approval of Treasurer's Report

Kathleen read the Treasurer's Report:

- **Operations Checking Balance:** \$1,534,207.14
- **Cost-Share Checking Balance:** \$586,094.64
- **Total Available:** \$2,120,301.78

Bill Fleming moved to approve the Treasurer's Report.

Frank Drumm seconded the motion.

Motion carried unanimously.

3. Cost-Share Program (VACS): No report.

4. VCAP/VBCAP Report

Cory reviewed the VCAP/VBCAP Report. Cory submitted the following VCAP Contracts:

V22-26-001	VSC-WS Vegetated Stormwater Conveyance - Wet Swale	1,680 SF	\$16,757.60
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Bill Fleming moved to approve the submission.

Frank Drumm seconded the motion.

Motion carried unanimously.

Cory submitted VBCAP Contracts:

VB22-26-006	CL-3 Conservation Landscape Mixed Plant Bed	1,900 SF	\$7,000.00
VB22-26-0010	CL-3 Conservation Landscape Mixed Plant Bed	1,260 SF	\$7,000.00

Roy Flanagan moved to approve the submission.

Bill Fleming seconded the motion.

Motion carried unanimously.

5. Budget Committee Report:

Vickie submitted the Budget Committee Report.

The Board accepted the Budget Committee Report.

6. Secondary Consideration

Cory submitted FY 27 Secondary Consideration.

Frank Drumm moved to approve the submission.

Bill Fleming seconded the motion.

Motion carried unanimously.

7. Average Cost List

Cory submitted the FY 27 Average Cost List.

Roy Flanagan moved to approve the submission.

Frank Drumm seconded the motion.

Motion carried unanimously.

SWCD Staff Reports: Cory reviewed the staff reports.

DCR Reports: Crystal reviewed her report.

NRCS Report: Kristina Reviewed the USDA/NRCS Report.

VCE Report: Reviewed with updates and upcoming meetings.

Other: Reviewed Master Gardener updates.

Adjournment: 9:03 am.

Minutes recorded by:

Cory Hoar, Conservation Specialist

Minutes submitted by:

Kathleen N. Sullivan, District Manager

Approved by:

Vickie Greene, Chair