



We work with the people who work the land.

**Virginia Dare Soil and Water Conservation District
Regular Board Meeting Minutes (Draft)
Thursday, February 26, 2026, 8:00 AM**

Opening

Chair Vickie Greene called the regular meeting of the Virginia Dare Soil and Water Conservation District to order at 8:00 AM.

Present

- Chair Vickie Greene
- Vice Chair Jones
- Director Frank Drumm
- Director Bill Fleming
- District Manager Kathleen Sullivan
- VCAP/VBCAP Coordinator Emily Johnstone-Brown
- DCR CDC Crystal Lavin
- NRCS Soil Conservationist Kristina Clifton
- Guest Mr. Oleaik

Approved 3/26/26

Absent

- Director Mason
- Director Flanagan
- Cory Hoar (FMLA)

1. Approval of Minutes

Frank Drumm moved to approve the minutes.

Leslie Jones seconded the motion.

Motion carried unanimously.

2. Approval of Treasurer's Report

Kathleen read the Treasurer's Report:

- **Operations Checking Balance:** \$1,123,779.41
- **Cost-Share Checking Balance:** \$1,772,368.54
- **Total Available:** \$2,896,147.95

Leslie Jones moved to approve the Treasurer's Report.

Bill Fleming seconded the motion.

Motion carried unanimously.

3. Cost-Share Program (VACS)

There are no new VACS approvals this month.

4. VCAP/VBCAP Report

Emily reviewed the VCAP/VBCAP report and submitted the following applications for approval.

Contract Number	Practice Code	Size	Cost-Share
VB22-25-005	CL-3 Conservation Landscape Mixed Plant Bed	2,309 SF	\$7,000.00
VB22-26-007	LS- Living Shoreline	102 LF	\$23,078.00

Frank Drumm moved to approve the submitted VACS applications.

Bill Fleming seconded the motion.

Motion carried unanimously.

- **SWCD Staff Reports:** The SWCD Staff submitted and reviewed their reports. Kathleen reminded the Board and Staff of the upcoming Area VI Spring Meeting and the Excellence in Agriculture Banquet.
- **DCR Staff Report:** Crystal reviewed the DCR Staff Report.
- **VCE Report:** Reviewed with updates and upcoming meetings.
- **NRCS Report:** Kristina reviewed the upcoming LWG dates. The Agriculture Committee will meet to review the LWG Questionnaire.

5. Other

The Board discussed VASWCD VCAP funding. Bill recommended that the Board send a letter to local legislators using a template provided by VASWCD. The Board did not act on the recommendation.

Minutes submitted by:

Kathleen N. Sullivan, District Manager

Approved by:

Vickie Greene, Chair