



**Virginia Dare Soil and Water Conservation District
Regular Board Meeting Minutes Approved
Thursday, December 4, 2025, 8:00 AM**

Opening

Chair Vickie Greene called the regular meeting of the Virginia Dare Soil and Water Conservation District to order at 8:00 AM.

Present

- Chair Vickie Greene
- Vice Chair Jones
- Director Frank Drumm
- Director Bill Fleming
- Director Extension Agent Roy Flanagan
- District Manager Kathleen Sullivan
- Conservation Specialist Cory Hoar

Absent

- Director Mason
- VCAP/VBCAP Coordinator Brown

1. Approval of Minutes

Frank Drumm moved to approve the minutes.

Leslie Jones seconded the motion.

Motion carried unanimously.

2. Approval of Treasurer's Report

Kathleen read the Treasurer's Report:

- **Operations Checking Balance:** \$979,109.45
- **Cost-Share Checking Balance:** \$108,658.89
- **Total Available:** \$1,087,768.34

Frank Drumm moved to approve the Treasurer's Report.

Bill Fleming seconded the motion.

Motion carried unanimously.

3. Cost-Share Program (VACS)

Cory Hoar reviewed the VACS report and submitted the following applications for approval:

Contract #	Basin	Requested Approval	Acres	WFA - NM	NM-1A	WFA - CC	SL-8B	SL-8H
22-26-005	OCB	\$122,515.00		\$9,095.00		\$2,140.00	\$111,280.00	
22-26-011	OCB	\$168,420.70		\$34,952.70		\$3,724.40	\$129,743.60	
22-26-012	OCB	\$17,826.50		\$4,684.50			\$13,142.00	
22-26-025	OCB	\$438,520.37		\$65,144.05		\$7,092.12	\$366,284.20	
	CB	\$70,261.95		\$10,439.55		\$1,135.20	\$58,687.20	
22-26-033	OCB	\$22,308.00		\$1,216.80			\$21,091.20	
	CB	\$79,728.00		\$4,348.80			\$75,379.20	
22-26-034	OCB	\$139,523.55		\$18,928.35		\$2,818.80	\$117,776.40	
22-26-035	OCB	\$16,388.00		\$894.00			\$15,494.00	
22-26-036	OCB	\$26,606.30		\$4,673.70			\$21,932.60	
22-26-037	OCB	\$11,858.00		\$646.80			\$11,211.20	
22-26-038*	CB	\$1,836.00		\$122.40			\$1,713.60	
22-26-039*	OCB	\$3,804.00		\$570.60			\$3,233.40	
Totals VACS	CB	\$208,696.00				\$208,696.00		
	OCB	\$1,632,511.38				\$1,666,421.00		
WFA Totals	CB	\$17,746.25						
	OCB	\$1,553,086.75						

Frank Drumm moved to approve the submitted VACS applications.

Leslie Jones seconded the motion.

Motion carried unanimously.

4. VCAP/VBCAP Report

Kathleen reviewed the VCAP/VBCAP Report.

5. Nomination Committee Meeting

The Nomination Committee will need to meet to prepare a slate of officers for 2026. The Chair appointed Leslie and Roy to the Nomination Committee. The Chair will serve on the Committee.

8. Reports

- **SWCD Staff Reports:** The SWCD Staff submitted and reviewed their reports.
- **DCR Staff Report:** Kathleen Sullivan reviewed the DCR report. DCR recommends delegating approval authority to the Chair or Agriculture Committee for end of the year approvals.

Roy Flanagan moved to delegate authority to the Chair for end of the year approvals and signatures.

Leslie Jones seconded the motion.

Motion carried unanimously.

- **VCE Report:** Reviewed with updates and upcoming meetings.

Minutes submitted by:

Kathleen N. Sullivan, District Manager

Approved by:

Vickie Greene, Chair