

Virginia Dare Soil and Water Conservation District



Meeting Minutes

Thursday, March 27, 2025

Opening: Chair Greene called to order the regular meeting of the Virginia Dare Soil and Water Conservation District at 8:00 am on Thursday, March 27, 2025. Present: Chair Vickie Greene, Vice Chair Jones, Director Frank Drumm, Director Bill Fleming, Director/Extension Agent Roy Flanagan, District Manager Kathleen Sullivan, Conservation Specialist Cory Hoar, VCAP/VBCAP Coordinator Emily Johnstone-Brown, DCR CDC Olivia Leatherwood, NRCS District Conservationist Trenton Howell, and Chesapeake Extension Agent Nathan Sedghi.

Absent: Director Mason.

Approval of Minutes: Roy moved to approve the minutes, Leslie seconded the motion, and the Board approved the minutes.

Approval of Treasurer's Report: (Report included in Board Notebooks) Kathleen read the Treasurer's Report. The available balance in operations checking is \$1,156,282.63 and the cost-share checking account is \$1,552,282.63 for a total of \$2,708,570.38. Leslie moved to approve the Treasurer's Report as submitted, Bill seconded the motion, and the Board approved the Treasurer's Report.

Cost-Share: Cory reviewed the VACS report. Cory submitted the following applications for approval: contract 22-25-006; NM3-C for additional cost-share of \$3,033.00 for a total of \$5,172.20 and contract 22-25-010; SL-8 for \$45,750.00 in cost-share, after review, Leslie moved to approve the submitted contracts, Bill seconded the motion, and the Board approved the motion.

VCAP/VBCAP: Emily reviewed the VCAP and VBCAP report. Emily submitted VCAP contract V22-25-010, Permeable Pavement in the amount of \$13,300.00 and contract V22-25-01; Permeable Pavement in the amount of \$20,000.00 was submitted for approval, after review, Leslie moved to approve the submitted VCAP Contract, Bill seconded the motion, and the Board approved the motion.

Emily submitted contract VB22-25-005, Conservation Landscape 3- Mixed Plant Bed for cost-share approval in the amount of \$3,681.02, after review, Leslie moved to approve the submitted contract, Bill seconded the motion, and the Board approved the motion.

SWCD Staff Reports: The Staff submitted and reviewed their monthly staff reports.

DCR Staff Report: DCR submitted their Staff Report.

NRCS: NRCS submitted and reviewed their NRCS report.

VCE: The VCE staff reviewed their report and upcoming meetings.

Minutes submitted by Secretary Kathleen N. Sullivan, District Manager

Approved by Vickie Greene, Chair