

## Virginia Dare Soil and Water Conservation District



### Meeting Minutes

Thursday, September 26, 2024

**Opening:** Chair Jones called to order the regular meeting of the Virginia Dare Soil and Water Conservation District at 8:00 am on Thursday, September 26, 2024. Present: Chair Leslie Jones, Vice Chair Frank Drumm, Director Vickie Greene, Director Bill Fleming, Director Mason Lawrence, Director/Extension Agent Roy Flanagan, District Manager Kathleen Sullivan, Conservation Specialist Cory Hoar, VCAP Coordinator Emily Johnstone-Brown, DCR-CDC Olivia Leatherwood, and VCE Horticulture Agent Ashton Holliday-Goulart.

**Absent:** None

**Invocation:** Kathleen gave the invocation.

**Approval of Minutes:** The Board reviewed the minutes. **Frank moved to approve the minutes, Bill seconded the motion, and the Board approved the minutes.**

**Approval of Treasurer's Report: (Report included in Board Notebooks)** Kathleen read the Treasurer's Report. The available balance in operations checking is \$858,030.22 and the cost-share checking account is \$.06 for a total of \$858,030.28. **Bill moved to approve the Treasurer's Report as submitted, Frank seconded the motion, and the Board approved the Treasurer's Report.**

**Cost-Share:** Cory reviewed the cost-share report.

**Cory presented the Conservation Plan for contract 22-25-023 for approval. After review Vickie moved to approve the Conservation Plan, Frank seconded the motion, and the Board approved the motion.**

**Cory submitted the following VACS Applications for approval:**

Contract #	Basin	Requested Approval	NM-1A	SL-8B	SL-8H	SL-15A	NM-3C	SL-1A
22-25-003	OCB	\$16,366.00		\$16,366.00				
	CB	\$51,135.00		\$51,135.00				
22-25-006	OCB	\$91,374.20	\$2,139.20	\$89,235.00				
22-25-007	OCB	\$46,893.00		\$46,893.00				
22-25-008	OCB	\$19,050.00		\$15,414.00	\$3,636.00			
22-25-010	OCB	\$48,333.00		\$44,373.00	\$3,960.00			
	CB	\$31,759.00		\$31,759.00				
22-25-011**	OCB	\$15,799.00		\$15,799.00				
22-25-012	OCB	\$199,623.40	\$5,548.40	\$194,075.00				
22-25-013	OCB	\$163,455.00		\$143,163.00	\$20,292.00			
22-25-014	CB	\$3,988.80		\$3,988.80				
22-25-015	OCB	\$4,851.00		\$4,851.00				
22-25-016	OCB	\$11,781.00		\$11,781.00				

22-25-017*	CB	\$11,709.00		\$11,709.00	
22-25-018	OCB	\$118,689.20	\$2,580.20	\$116,109.00	
22-25-019	CB	\$5,769.00		\$5,769.00	
22-25-020	OCB	\$14,290.00		\$13,216.00	\$1,074.00
22-25-021	OCB	\$7,742.00		\$7,742.00	
22-25-022	OCB	\$18,891.00		\$18,891.00	
22-25-023*	OCB	\$1,750.18			\$1,750.18
22-25-024*	OCB	\$58,264.80		\$52,173.00	\$6,091.80

**After reviewing the applications Vickie moved to approve the submitted VACS applications, Bill seconded the motion, and the Board approved the motion.**

**VCAP/VBCAP:** Emily submitted the VCAP/VBCAP report:

**Emily submitted the following VBCAP Application for approval: Contract VB22-25-002, Conservation Landscaping, 1300 SF, Total Cost \$10,561.70, Est Cost-Share \$7,000, After review, Vickie moved to approve the submitted contract, Lawrence seconded the motion, and the Board approved the motion.**

**FY 25 District Reserves:** Kathleen reviewed District Reserves. The District has obligated all their funds in the FY 25 Budget. Frank moved to accept the FY 25 District Reserve as obligated, Lawrence seconded the motion, and the Board approved the motion.

**FY 24 Annual Report:** Kathleen submitted the FY 24 Annual Report for review and approval. After reviewing Bill moved to approve the FY 24 Annual Report, Frank seconded the motion, and the Board approved the motion.

**Community Outreach:** Cory reviewed Virginia Turfgrass Council, VTC Environmental Institute Project. The preservation project at Pleasure House Point would like for VA Dare SWCD to partner with them to plant 6,000 American Beachgrass to help preserve the land. After discussion, Vickie moved to approve \$1,500 to sponsor the VTC Preservation Program, Bill seconded the motion, and the Board approved the motion. Funding will come out of District Outreach.

**VASWCD Annual Meeting:** The VASWCD will hold their Annual Meeting in Roanoke, VA on December 8-10, 2024. Kathleen will send one registration for the District.

**Appointed District Director:** Nathan will be leaving VCE so he will not be able to serve as the VCE Appointed District Director position. The position will become vacant on January 1, 2025. After discussion, Lawrence moved to reappoint Roy Flanagan to the District Board, Vickie seconded the motion, and the Board approved the motion.

**SWCD Staff Reports:** The Staff submitted and reviewed their monthly staff reports.

**DCR Staff Report:** Olivia submitted and reviewed the DCR staff report.

**NRCS:** NRCS submitted their NRCS report.

**VCE:** The VCE staff reviewed their report and upcoming meetings.

**Minutes submitted by Secretary Kathleen N. Sullivan, District Manager**

**Approved by Leslie Jones, Chair**